



Welcome to HBE Engage

The official networking tool for Hemp Beverage Expo



Step 1: Log In

Go to <https://engage.hempbeverageexpo.com>

- Use your registration email
- First-time login? Your registration number (found in your confirmation email) is your temporary password. You can have it resent at the login page.
- You'll be prompted to create a new password:
 - Must include: 6+ characters, 1 uppercase letter, 1 number, 1 special character
- Accept the Terms & Conditions to continue

Step 2: Update Your Engagement Profile

Click "Profile" or select the My Profile tile.

- Upload a headshot
- Choose whether your email is visible to others
- Toggle HBE Chat and Meeting Features ON or OFF
- Choose your notification preferences (email and/or text alerts)
- Click Submit to save your settings

Chad Broccoli
x HOME



Upload Headshot

Name	Chad Broccoli
Business	Hempy McBevyvy
Title	Boss
Email	
Registration Type	
Booth #	
Last Login	

Should your email be visible to others?
Hide Show

HBE Chat Feature
Off On

HBE email be To vltto
On Off

Notification Preferences*
 Email Text

*We will alert you when chat messages and meetings are made using your preferences above.

Email Cell

Step 3: Start Conversations

Click the Conversations tab:

- Use the search bar or filter by registration type to find other attendees
- Click Start Conversation to open a new chat
- Ongoing chats appear under My Conversations
- Click Block Communication to prevent future contact if needed

Step 4: Book a Meeting

Click the Meetings tab or select Book Meeting from any delegate's profile.

- Filter or search to find your contact
- Click Book Meeting to view mutually available 15-minute slots
- Select a time and click Book Now
- Upon submission:
- A meeting location (e.g., Table #1) will be automatically assigned
- Your invitee will receive a confirmation request
- Manage all meetings from My Meetings:
 - View pending/confirmed meetings
 - Send reminders
 - Reschedule or cancel if needed
 - Add meetings to your calendar

Thursday, 07/10			
1:00 PM Thursday	1:15 PM Thursday	1:30 PM Thursday	1:45 PM Thursday
2:00 PM Thursday	2:15 PM Thursday	2:30 PM Thursday	2:45 PM Thursday
3:00 PM Thursday	3:15 PM Thursday		
Friday, 07/11			
1:00 PM Friday	1:15 PM Friday	1:30 PM Friday	1:45 PM Friday
2:00 PM Friday			